HEALTH SCREENING QUESTIONNAIRE AND INFORMED CONSENT

(This form must be completed by each swimmer using the pool)

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| Name & Address: |
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| Postcode: Contact Phone No’s : |
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| Email address : |
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| Emergency contact name, address & phone no’s: |
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|  |
| Your occupation: |
| Age (please circle ) 0-15 15-25 25-35 35-45 45-50 50-60 60plus |
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| *Please read the questions carefully and answer as honestly as you can:-* |
| It you have any medication that may affect you during your swim please give details below |
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| 1. Have you any illness/disabilities? If YES, please give details |
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| 1. Do you have any injuries or joint problems? If YES please give detail below |
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| 1. Do you have any allergies? If YES, please give details |
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| 1. Are you pregnant or have you been pregnant in the last 6 months? |
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| If you have answered YES to any of the questions, it is suggested that you seek medical approval before commencing swimming. |
| Informed Consent |
| I hereby state that I have read, understood and answered honestly, the health screening questionnaire. Whilst every effort is made to keep the swimming pool safe and enjoyable, I am participating of my own free will , there is always the potential risk of injury. I agree to never use the pool alone . I have read the privacy statement issued with this form . |
| Name: |
| Signature: Date: |

Privacy Notice

Wentworth Pool 99 Newmarket Road, Norwich, Norfolk NR2 2HX 01603 501039 07799428799 Naomi Wilson will be a “controller” of the personal information that you provide to us on paper form and email.

When you register as a member of Wentworth Pool or renew your membership (including if you are registering or renewing on behalf of a child under the age of 16), we will ask you for the following personal information:

contact details – name, address, contact number, email address, emergency contact name address and phone number , your occupation your date of birth , (for children under 16 this is the email address of the parent),

* Medical history / on any medication, any illness or disabilities any injuries or joint problems, any allergies, pregnant or have been in last 6 months

Why we need your personal information – contractual purposes

We need to collect our members’ personal information so that we can manage your membership and comply with our liability insurance.  We will use our members’ personal information to:

Set up your membership and provide liability

set up your membership account and administer your account via email or post

* send you membership communications by post or email in relation to essential membership services, including but not limited to, membership renewals and information on membership benefits

If you do not provide us with all of the personal information that we need to collect, then this may affect our ability to offer the above membership services and benefits.

Why we need your personal information – legitimate purposes

We also process our members’ personal information in pursuit of our legitimate interests to:

* respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to the running of the pool. We will use your personal information to investigate your complaint, to suspend membership and take disciplinary action where appropriate

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes.  If you wish to object to any of the above processing, please contact us at [wentworthpool@btinternet.com](mailto:wentworthpool@btinternet.com) .   If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

Why we need your personal information – legal obligations

We are under a legal obligation to process certain personal information relating to our members for the purposes of complying with our obligations under:

* the Companies Act 2006 to maintain a register of our members, which includes our members’ name, address, the date they were admitted to membership and the date on which they ceased to be our member
* the Equality Act 2010, which requires us to process personal information to make reasonable adjustments where necessary

Who we share your personal information with?

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations.  Such organisations include the Health & Safety Executive, Disclosure, and Police for the purposes of safeguarding children.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

In the event that we do share personal information with external third parties, we will only share such personal information as is strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

How we protect your personal information

Your personal information is stored in locked filling cabinets

How long we keep your personal information

We will only keep your personal information for as long as necessary to provide you with membership services.  Unless you ask us not to, we will review and possibly delete your personal information where you have not renewed your membership with us after one year.

We will keep certain personal information of members for longer in order to confirm your identity, when you were a member of Wentworth Pool and for how long.  We need to do this to comply with the Companies Act 2006, which requires us to keep a register of members or in the event of a claim against Wentworth Pool

Your rights

You can exercise any of the following rights by writing to us at [wentworthpool@btinternet.com](mailto:wentworthpool@btinternet.com)

Your rights in relation to your personal information are:

* you have a right to request access to the personal information that we hold about you by making a “subject access request”
* if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information
* you have a right to request that we restrict the processing of your personal information for specific purposes
* if you wish us to delete your personal information, you may request that we do so

Any requests received by Wentworth Pool will be considered under applicable data protection legislation.  If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at [www.ico.org.uk](http://www.ico.org.uk/)

Find a Pool or Club

